



# **The National Fruit Collection at Brogdale Farm**

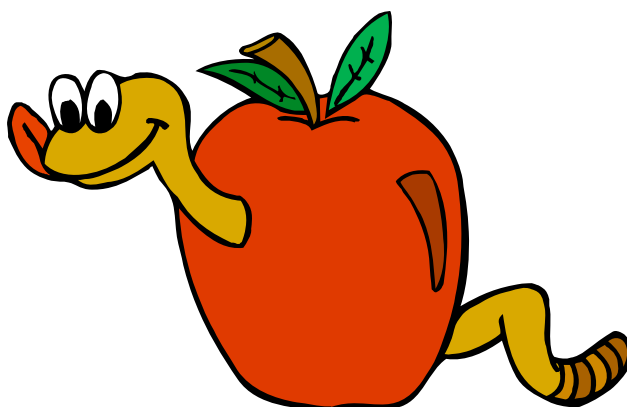
**Farm Safety**

**Educational Visits**

## **Farm Safety**

Brogdale Farm is a working farm, as well as accommodating a number of businesses, retail outlets and the visiting public. Help to keep your group safe by talking to them about a few simple rules before your visit.

1. Stay together with your group and close to your adult leader, do not run on ahead.
2. Look and listen for vehicles and farm machinery. Listen carefully to your group leader.
3. Do not climb on gates, walls, fences or machinery.
4. Do not pick / eat the fruit unless you have been asked to do so by your group leader.
5. Do not take fruit / eat fruit that has been lying on the ground.
6. Do not put your hands in your mouth whilst you are on the farm.
7. Make sure you wash your hands before you eat your lunch and or when you leave the farm.
8. Do not touch any horticultural equipment unless you have been asked to do so by a member of Brogdale Collections staff.



## RISK ASSESSMENT

<b>Department:</b> <b>Location:</b> Brogdale Farm Brogdale Road Faversham Kent ME13 8XZ <b>Emergency first aid procedure:</b> Located in Front Office		<b>Who might be harmed:</b> Pupils / staff / helpers <b>Hospital:</b> William Harvey Hospital, Kennington Road, Willesborough, Ashford, Kent, TN24 OLZ <b>Telephone:</b> 01233 633 331 <b>Site access for emergency vehicle:</b> Brogdale Road Produced: December 2007 Last Updated:		
Hazard / activity on site	Risks associated with the hazard	Potential to cause harm	Controls in place and action	Outcome
Alighting from coaches /minibuses	Slipping, tripping, falling	Medium	<ul style="list-style-type: none"> <li>• Use designated coach / minibus area</li> </ul>	Low
Running children	Slipping, tripping, falling	Low	<ul style="list-style-type: none"> <li>• Children must be adequately supervised and instructed not to run</li> <li>• Children must be kept together and close to their adult leader.</li> </ul>	Low
Uneven surfaces, muddy areas, steps	Slipping, tripping, falling and strains	Low	<ul style="list-style-type: none"> <li>• Children and supervisors must be aware of possibility of mud and uneven surfaces and follow the path provided.</li> <li>• Children and supervisors must wear appropriate footwear for the time of year, i.e Wellington boots / trainers.</li> <li>• Steps and uneven surfaces are pointed out to groups as they are encountered.</li> <li>• Children are guided away from deep puddles and muddy areas.</li> </ul>	Low
Straying into prohibited areas	Unidentified hazards	Medium	<ul style="list-style-type: none"> <li>• Supervisors should ensure that children do not deviate from the pre-planned route</li> <li>• Children should be adequately supervised.</li> <li>• Supervisors should effectively monitor childrens movements</li> <li>• Appropriate signage in hazardous areas</li> <li>• The group leader should ensure that all children and adults are present before moving on.</li> </ul>	Low
Farm operations. Collections and	Struck and or knocked down by a moving vehicle	High	<ul style="list-style-type: none"> <li>• Minimise farm operations and vehicle movements during</li> </ul>	Low

deliveries.			visits. <ul style="list-style-type: none"> <li>• Keep children together, in a place visible to the driver and at a safe distance from any moving vehicle</li> <li>• Ask children (and adults) to look and listen for farm vehicles and stay close to their grown-up whilst on site.</li> </ul>	
Eating on the farm	Stomach bug. Insect stings	Medium	<ul style="list-style-type: none"> <li>• No food at all should be carried by children (or adults) whilst they are on the farm.</li> <li>• No fruit should be eaten unless children have been handed the fruit by a member of staff.</li> <li>• Children should be asked not to pick fruit up from the ground</li> </ul>	Low
Mini-Railway	Struck or knocked down by.	High	<ul style="list-style-type: none"> <li>• The mini-railway will not operate during school visits.</li> <li>• Normal operation times are Sundays and Festival weekends.</li> <li>• Danger and warning signs present at track crossings.</li> <li>• Adult supervisors should remind the children to Stop, Look, Listen before crossing the line.</li> </ul>	Low
Fruit Tree Branches	Scrapes on face, body and arms. Damage to the eyes.	Medium	<ul style="list-style-type: none"> <li>• Ask the children to look where they are going when they are walking in the orchards.</li> <li>• Point out to the children that the branches could catch them in the eyes if they don't.</li> <li>• Ask the children no to run in the orchard.</li> <li>• Ask the children to be gentle in the orchard so that they do not damage the trees.</li> </ul>	Low
Fruit supporting wires	Trips and falls	Medium	<ul style="list-style-type: none"> <li>• Point out the hazard to the children.</li> <li>• Ask the children to walk at a safe distance from the wires.</li> </ul>	Low
Cookery Demonstration / Activity	Cuts, food allergies & burns	Medium	<ul style="list-style-type: none"> <li>• Children should be provided with appropriate equipment.</li> <li>• Children should be instructed how to use the equipment safely.</li> <li>• Children should be supervised whilst using the equipment.</li> <li>• Teachers should be aware of any children with allergies that may be affected and advise the Brogdale staff accordingly.</li> <li>• Food for tasting should allow time to cool before the children eat it.</li> <li>• All handling of food whilst hot should be carried out by a member of staff.</li> </ul>	Low